

MINUTES

MEETING	LUTRA LIMITED BOARD MEETING
SESSION	Public session
VENUE	Watercare Level 3 Meeting Room 6 and via Microsoft Teams
DATE	25 May 2022
TIME	10:05am

Present:

Jamie Sinclair (Chair)

Maseina Koneferenisi (CE)

Shayne Cunis

Pinaz Pithadia (Governance and Research Administrator, Watercare), via Microsoft Teams

Laura Saunders (Legal and Governance Advisor, Watercare), via Microsoft Teams

1.	<p>Meeting administration</p> <p>The Board noted a letter dated 10 May 2022 from Watercare’s Board Chair to remove Rebecca Chenery as Chair of the Board of Lutra and appoint Jamie Sinclair as Chair of the Board of Lutra.</p> <p>Accordingly, from 10 May 2022 Jamie Sinclair was appointed the Chair of the Board of Lutra.</p> <p>The Chair opened the meeting with a karakia.</p> <p>Apologies</p> <p>Rebecca Chenery sent her apologies.</p> <p>There were no registrations for attendance received, and there were no members of the public present at the meeting.</p>
2.	<p>Ratification of minutes of the public session of the Board meeting of 17 November 2021</p> <p><i>The Board ratified the minutes of the public session of the Board meeting of 17 November 2021.</i></p>
3.	<p>For discussion</p> <p>3.1 Chief Executive’s report</p> <p>The CE spoke to the report as read.</p> <p>In response to a query from the Chair, the CE explained that the eNPS survey is being conducted six-monthly. The next survey is due after the end of the current financial year.</p> <p><i>The Board noted the report.</i></p> <p>3.2 Disclosure of directors’ interests</p> <p>No changes were required in the report.</p> <p><i>The Board noted the report.</i></p>

<p>4.</p>	<p>For approval</p> <p>4.1 Draft statement of Intent 2022-25</p> <p>The Board discussed the feedback received from its majority shareholder, Watercare on the draft statement of intent (SOI) 2022-25.</p> <p>The CE noted that the draft SOI has been updated to reflect the following changes requested by Watercare’s Board:</p> <ul style="list-style-type: none"> • Content has been included on how Lutra is contributing to Māori outcomes/Watercare’s Māori outcomes. • Content has been included regarding diversity (not just gender), inclusion and pay equity. • The number of treatment plants improved needed clarification (number per year or cumulative). <p><i>The Board approved the draft statement of intent 2022-25 (SOI) for submission to its majority shareholder Watercare, subject to fixing minor formatting errors in the SOI.</i></p>
<p>5.</p>	<p>General business</p> <p>There was no other general business.</p> <p>5.1 Meeting review</p> <p>The public session of the meeting closed at 10.17am.</p> <p>Next public meeting will be held on 21 September 2022.</p>

CERTIFIED AS A TRUE AND CORRECT RECORD

Jamie Sinclair
Chair