Lutra.

# **Lutra Website - Privacy Policy**

This privacy policy (**Privacy Policy**) has been designed to inform visitors of our website (**you** or **your**) about how your information is used by us, in accordance with the Privacy Act 2020. It defines our practices regarding the collection, use and disclosure of information that we collect about you.

By accessing and using our website, you agree to the terms of this Privacy Policy.

### 1 Information we collect

You can use the website without disclosing any personal information to us, and without us collecting any personal information about you.

You may choose to disclose personal information to us by providing us with your name, contact details and any other relevant information, in order to allow us to contact you about our services (**Information**). This is the only personal information that we may collect while you are using the website.

We use a variety of security measures to maintain the safety of your Information.

## 2 Statistical information and cookies

When you visit the website, we may collect statistical information about your visit. This information is aggregated and does not identify you personally. It may include, but is not limited to:

- your IP address
- · the search terms you used
- the pages you visited on our site and the links you clicked on
- the date and time you visited the site
- · the referring site (if any) from which you clicked through to this site

### 3 Use of Information

We will only use your Information to:

- evaluate your request
- communicate with you about our services, and
- · improve our services.

#### 4 Information we disclose

We will not sell, trade, or otherwise transfer your Information to third parties without your consent. This excludes any necessary sharing of Information to website hosting partners and other parties who assist in operating our website, conducting our business, or serving our users, so long as those parties agree to keep your Information confidential.

Lutra.

# 5 Privacy Policy applies

This Privacy Policy applies only to our publicly-accessible website and any directly associated enquiries. It does not apply to any of our products or applications (notwithstanding that they may be displayed on the website).

# 6 Your rights

You have the right to:

- ask us whether we hold personal information about you;
- access any information that we hold about you (if any); and, if applicable
- request corrections to that information.

If we have a good reason for refusing a request for correction, you are entitled to request that a statement be attached to the information of the correction that was sought but not made.

If you would like to check the personal information that we hold in relation to you, or you have any questions regarding this Privacy Policy, please email us on:

info@lutra.com

# 7 Privacy Policy Changes

We may change this Privacy Policy from time to time by posting the updated version to the website. If you do not agree with any change, you must stop using the website. If you continue to use the website following a change to this Privacy Policy, you will be deemed to have accepted the change.